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| **POSITION TITLE** | **Mental Health Clinician**  |  |  |
| **REPORTS TO (TITLE)** | Mental Health Team Leader | **DIRECT REPORTS (TITLE)** | N/A |
| **LOCATION** | Narrabri or Moree |  |  |
| **CLASSIFICATION** | Health Professional Stream, Level IIIThe New England, Barwon and North West Slopes Divisions of General Practice Enterprise Agreement 2010. |

**COMPANY DESCRIPTION**

**Vision –** Healthy Communities

**Purpose -** Creating better health for our communities.

# POSITION DESCRIPTION

The purpose of the Mental Health Clinician role is to:

* Provide mental health care services to referred individual clients or groups of clients through Government funded programs primary mental health , as well as MBS services and privately billed clinical services These services will be provided to support General Practitioners and community members, and to facilitate the delivery of best practice care for people across the HealthWISE programs.
* Provide a comprehensive and integrated inter disciplinary approach to mental health care;
* Ensure clients are referred to the most appropriate HealthWISE mental health service in a timely manner; and
* Evaluate the effectiveness of the mental health programs and activities, with particular regard to health outcomes and cost effectiveness.

The Mental Health Clinician will possess and apply specialised clinical skills relevant to the role, will work within their scope of practice, and apply their skills, competence and training to provide a standard of services as required by the Australian Health Practitioner Regulation Agency (AHPRA) and relevant professional organisations, such as the Australian Psychological Society.

The Mental Health Clinician will work collaboratively with health practitioners (including general practitioners, medical specialists and allied health professionals), health services (including the Local Health District and Aboriginal Health Services), and other support services to provide an integrated and inclusive approach to mental health care.

The Mental Health Clinician is required to work both independently and as part of the Mental Health and broader HealthWISE team, to achieve the program and company objectives in an effective, integrated and person-centered manner. The Mental Health Clinician will apply their expertise to ensure the delivery of services and programs which meet the needs of clients, carers and the broader community. The Mental Health Clinician shall apply their knowledge, skills, competence and training to achieve the goals and objectives of this program and HealthWISE within timeframes and an approved budget. The position shall add value to all activities and services of HealthWISE.

# KEY RESPONSIBILITIES

Responsibilities include but are not limited to those listed below.

* Collaborate with relevant HealthWISE staff and the wider HealthWISE team in program planning, development, implementation and evaluation to ensure a multidisciplinary, coordinated and integrated approach to program and service delivery.
* Provide clinical assessment and high quality care to referred clients, either individually or in groups.
* Liaise effectively with referring General Practitioners and other relevant health professionals with regards to the management of referred clients, and provide regular written communication regarding client care.
* Provide input and assist in the development of clinical protocols with reference to evidenced-based practice.
* Develop partnerships with Aboriginal Health services and community groups to ensure the education and communication of health issues are culturally appropriate, easily accessible and understood by the Aboriginal and Torres Strait Islander community.
* Attend regular meetings with the Mental Health Team Leader and broader HealthWISE team to promote an integrated approach to service delivery and a harmonious team environment; support professional networking and development; and review program planning, progress and outcomes.
* Collect, collate and record data in HealthWISE database and provide accurate reports to meet program deliverables.

# KEY RESPONSIBILITIES

* Record accurate notes and information to ensure compliance with all organisational policies, procedures and legislative requirements, as well as ensuring HealthWISE has up to date information regarding the program.
* Operate within a personal scope of practice, as required by AHPRA, with particular consideration to HealthWISE policies and procedures, program guidelines, personal qualifications and professional expertise.
* Undertake Continuing Professional Development and Clinical Supervision as relevant to the role.
* Ensure confidentiality is maintained in accordance with professional guidelines, and legislative and organisational requirements, to build and maintain trust within key stakeholder groups.
* Participate in quality assurance activities, including quality improvement processes, complaints management, record audits, and research activities, as required.
* Other duties as required within the Mental Health Clinician’s skills and experience.

# Other:

* Make a personal commitment to approach all enquiries in a courteous, friendly, supportive, professional, and timely manner that fosters an all-inclusive “no wrong door” customer

 service approach

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| **WORK HEALTH AND SAFETY** |
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| While at work, a worker must:1. take reasonable care for his or her own health and safety, and
2. take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons, and
3. comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with the WH&S Act 2011, and
4. Co-operate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers.
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| **ROLE CRITERIA** |
| **ESSENTIAL** | **DESIRABLE** |
| * Demonstrated attitude and behaviours that are in keeping with the company’s values (empowerment, equality, client focus, community, passion for excellence, visionary,)
* Demonstrated commitment to the delivery of quality, consistent and continuous health services to local communities
* Registration with the Australian Health Practitioner Regulation Agency (AHPRA) in a relevant discipline, and relevant clinical experience as a mental health clinician working with adults, children and adolescents with mental health disorders.
* Membership of a professional association.
* Demonstrated competency in the delivery of evidence-based therapies in the treatment of mental health disorders.
* Demonstrated ability to provide high quality and responsive client / carer / customer service.
* Commitment to ethical practice, professional conduct and professional development.
* Demonstrated ability to work autonomously in the delivery of clinical services, as well as an ability to work positively and co-operatively within a inter disciplinary team environment, including with General Practitioners, Medical Specialists and Allied Health Professionals
 | * Experience working remotely with accountability.
* Demonstrated understanding of issues affecting Aboriginal people and their health
* Demonstrated understanding of Primary Health Mental Health .
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| **ROLE CRITERIA** |
| **ESSENTIAL** | **DESIRABLE** |
| * Demonstrated high level interpersonal skills, including written and oral communication skills.
* Demonstrated time-management, organisational and problem-solving skills, including the ability to meet timeframes and manage priorities in order to meet the requirements of the role and the organisation
* Demonstrated skill and experience using a range of computer software packages, including Microsoft Word, Excel and Outlook.
* Current unrestricted NSW Driver’s Licence and a willingness to travel and work after hours if required.
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