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| POSITION TITLE | Aboriginal Health – Clinical & Cultural Lead | | |
| REPORTS TO  (TITLE) | Aboriginal Health Manager | DIRECT REPORTS  (TITLE) | Integrated Team Care (ITC) Team Leader  Indigenous Australians Health Programme (IAHP) Team Leader  Indigenous Mental Health (IMH) Team Leader |
| LOCATION | Location negotiable – Any HealthWISE office in the New England North West area | | |
| CLASSIFICATION | Health & Support Professional Stream, Level IV | | |

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| COMPANY DESCRIPTION |
| Vision – Healthy Communities    Purpose – Creating better health for our communities  HealthWISE provides primary health care programs and clinical services across the New England North West area of NSW and an increasing range of services and programs in the Darling Downs West Moreton and Goondiwindi regions. HealthWISE has been delivering federally funded primary health and social services for over 13 years. We are a not-for-profit organisation dedicated to creating healthy communities.  By employing skilled and experienced local healthcare providers and a dedicated support team, we provide efficient and effective programs that improve access, increase awareness, decrease cost, empower communities and foster long term health.  HealthWISE is a flexible and inclusive organisation and is dedicated to providing a welcoming and culturally appropriate environment for everyone and promotes the safety, wellbeing and inclusion of all children. |

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| POSITION DESCRIPTION |
| Reporting to the Aboriginal Health Manager, the Aboriginal Health – Clinical & Cultural Lead will manage the daily operations of all Aboriginal Health programs, provide clinical and cultural support to Aboriginal Health Team Leaders, work with key stakeholders, communities and consumers to develop, implement and evaluate a diverse range of strategic activities to improve health outcomes for Aboriginal & Torres Strait Islander people across the New England North West region of NSW and Darling Downs West Morton region of QLD, through the delivery of innovative and equitable primary health care services.  HealthWISE considers that being Aboriginal is a genuine occupational qualification under s14 of the Anti-Discrimination Act 1977 (NSW). |

KEY RESPONSIBILITIES

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| Stakeholder Engagement     * Develop and maintain new and current professional contacts, partnerships and networks which will promote and facilitate current and new business opportunities. * Work with stakeholders, including consumers, to develop, promote and seek feedback on specific projects and ensure an integrated approach to the delivery of Aboriginal health services. * Represent and promote the goals and objectives of HealthWISE at forums and meetings, as required.     Quality     * Implement and foster a continuous quality improvement culture within the Aboriginal Health team and broader organisation. * Contribute towards the accreditation requirements of HealthWISE and ensure systems are in place to monitor the quality and quantity of service provision of the programs in this portfolio. Participate in the development and implementation of HealthWISE Policy and Procedure. * Ensure all risks related to area of responsibility, including clinical & cultural risks, are identified and managed effectively in line with Company risk management processes. * Display an attitude and behave in a manner that is in keeping with the Company values (Empowerment, Community, Client focussed, Passion for Excellence, Visionary, Equality). * Promote cultural awareness and competence within the HealthWISE team, the primary health care environment, and in interactions with consumers, stakeholders and communities. |
| WORK HEALTH AND SAFETY |
| While at work, a worker must:   1. take reasonable care for his or her own health and safety, and 2. take reasonable care that his or her acts or omissions do not adversely affect the health and c) safety of other persons, and 3. comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with the   WH&S Act 2011, and   1. co-operate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers f) Advocate, support and ensure compliance with HealthWISE’s Work Health and Safety Program by providing positive leadership, direction, resources and support for the WHS program, and encouraging a culture of co-operation, consultation and responsibilities across the HealthWISE community to ensure a safe and healthy workplace. This includes acquiring and keeping up to date with knowledge of WHS matters in relation to the business. |

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| ROLE CRITERIA |  |
| ESSENTIAL | DESIRABLE |
| * A relevant qualification in business or a health related discipline * Demonstrated experience with managing a multidisciplinary Aboriginal and Torres Strait Islander workforce * Identifies as Aboriginal and/or Torres Strait Islander or a person of Aboriginal heritage * Knowledge and demonstrated experience in program development, implementation, management and evaluation, including budget management skills * Demonstrated experience in the ability to supervise and support staff and contractors, including remote management of team members * Demonstrated ability to develop networks and partnerships and utilise such partnerships to grow and develop the business * Demonstrated organisation and high level problem solving skills as well as the ability to meet timeframes and manage priorities in order to meet Company targets * Demonstrated high level written and oral communication skills, as well as skills in consulting, liaising and negotiating with health professional, community groups and stakeholders across multiple sectors * Demonstrated attitude and behaviours that are in keeping with the company’s values (empowerment, equality, client focus, community, passion for excellence, visionary) * Demonstrated commitment to the delivery of quality, consistent and continuous health services to local communities * Current unrestricted and unencumbered NSW Driver’s Licence * Willingness to travel and work after hours if required | • Demonstrated understanding of primary health care service delivery in rural and remote areas |